BEN F. BALLARD,
SUPERINTENDENT

MISS ISABEL GILBERT,
ASSISTANT SUPERINTENDENT

SONOMA COUNTY SCHOOLS
CALIFORNIA

OFFICE OF THE SUPERINTENDENT
SANTA ROSA

February 19, 1921

To Trustees
Sonoma County, California.

Dear Sirs:

The loss of the Cotati school building by fire this week brings sharply to mind the necessity of properly protecting school property with adequate insurance.

Insurance is based on replacement. It would cost double the original cost of most of our school buildings to replace them if they should be destroyed by fire.

Therefore, I urgently request trustees to immediately attend to the matter of placing adequate insurance on school property, if they have not already done so. This applies both to buildings and equipment.

Very truly yours,

BEN F. BALLARD
County Superintendent of Schools.